



The Power to Surprise

Chippenham Motor Company, Chippenham (Vehicle Parts Advisor Apprenticeship)

Are you passionate about a long-term career within the automotive industry? Do you strive to deliver excellent customer service? Do you want to join the UK's most exciting and dynamic car brand who's company ethos is "Family-like Care"? If the answer is "yes" then the Kia Apprenticeship Programme could be the career route for you.

Chippenham Motor Company are currently seeking a Parts Advisor Apprentice to join their dealership based in Chippenham. This is an exciting role with first-class training and outstanding long-term career prospects. The comprehensive programme provides you with an exciting and challenging opportunity to achieve formal qualifications through extensive product training as well as building up confidence and gaining valuable work experience whilst undertaking the role.

Duties will include:

- Ordering car parts using on-line systems
- Chasing up missing or incorrect parts with suppliers
- Packaging and returning any unused/unwanted parts
- Regular communication with mechanics
- Liaising with customers to let them know when parts have arrived
- Inbound and outbound telephone calls
- Advice and guidance of products
- Drive the department forward with external sales and to maximise sales at every opportunity
- Working to a high level of customer service at all times and remain courteous and polite to customers

Ideal Candidate:

Excellent communication skills; passionate about the automotive industry; forward thinking and keen to learn with an interest in development and progression; hardworking; punctual; reliable; ability to use own initiative; must have a 'can do' attitude; polite and courteous.

Qualifications Required:

5 GCSE's at grade A* to C (or equivalent) including maths, English and ICT.

Long Term Company Aims for the Learner

There is high potential of a permanent role with the organisation upon successful completion of your apprenticeship with room for progression. Your salary shall be reviewed throughout your apprenticeship.

Other important information:

The current National Minimum Wage (NMW) rate for apprentices is £3.30 per hour. This applies to 16-18 year old apprentices and those aged over 19 in the first year of their Apprenticeship. For all other apprentices the National Minimum wage appropriate to their age applies. The Minimum Wage for Apprentices applies to time spent on the job plus time spent training.

* Please note that anyone over the age of 18 may be offered to work over 40 hours per week *

Working hours: 40 Mon-Fri 8.30-5.30 1 hour lunch.

Starting Salary: £3.50 per hour

Please click on the link provided to apply:

<https://central.e-cruitnow.com/site/applynow.cfm?Apply=New&Vacid=474934&mid=512>

You can also email your CV to kiavacancy@centralnottingham.ac.uk.